

Where the World meets Africa



Durban ICC SOC (Ltd) is the managing company for the Inkosi Albert Luthuli ICC Complex, which includes the International Convention Centre Durban (ICC), the ICC Exhibition Centre and the ICC Arena. The Durban ICC is one of the most advanced conference facilities in the world, having been voted Africa's Leading Conference Centre by World Travel Awards for 17 years.

POSITION: FACILITIES PROJECT MANAGER (TG17)
MIN R958.124.16 – MAX R1 039 173.85 PER ANNUM
(INTERNAL & EXTERNAL)

The organisation is calling for suitable candidates to apply for the position of Facilities Project Manager. The Facilities Project Manager will be responsible for managing and optimising the life cycle of assets by reviewing planned preventative maintenance within Durban ICC, Arena and Durban Exhibition Centre.

The incumbent will report to the Facilities Infrastructure Support Executive or nominated representative.

QUALIFICATIONS, EXPERIENCE & COMPETENCIES

Minimum Qualifications

- BSc Electrical Engineering or equivalent
- Registered with one or more of the the professional statutory bodies: SACPMP, SACAP, ECSA, SAQS, SAFMA, etc.
- Certified Project Management Professional (PMP / Agile or equivalent)
- Minimum of 4 years' experience in the related field.

Attributes

- Analysis and problem solving
- Judgement and decision making
- Information seeking/gathering
- Ability to work under pressure
- Integrity
- Facilitating teamwork
- Planning, organising and prioritizing
- Detailed and quality focused
- Technical and professional knowledge/skills

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AFRICA'S LEADING CONVENTION CENTRE

Durban International Convention Centre

V.G. Mashinini (Chairperson), M.J.K. Bophela, B.C. Dumisa, N. Langa, B.V. Mshengu, N.N. Ndaba, L. Ngcobo, S.I. Nhufi, N.Z. Qunta, L.E. Rakharebe, M.A. Rambally
Durban ICC (SOC) Ltd • Reg No. 1992/005887/30



KEY PERFORMANCE / MAIN ACTIVITIES OF THIS ROLE

- Identifying infrastructure upgrades
- Determining funding and procurement processes
- Compiling RFQ and tender documents
- Assisting with evaluation of RFQs and tenders
- Drafting of Service Level Agreements
- Oversee Project Management
- Managing the implementation of infrastructure upgrades
- Closing off of projects and completion certificates
- Oversee departmental general administration
- Provide effective people management

APPLICATIONS

The Durban ICC is committed to Employment Equity and particularly welcomes applications from suitably qualified Historically Disadvantaged Individuals (HDI). Preference will be given to suitable candidates who will assist the ICC in addressing its current transformational needs. Persons with disabilities are encouraged to apply.

Applications must reach the Human Resources Department, Durban ICC, via e-mail: recruitment@icc.co.za

Closing date for the CV submissions is **20 April 2022**

Applicants who do not meet the minimum requirements will automatically be disqualified from consideration. Applicants who have not been contacted 30 days after the closing date should consider themselves unsuccessful.



SENIOR HUMAN RESOURCE MANAGER

08/04/2022
DATE